



## MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE

The Ministry of Environment and Climate Change invites suitably qualified and eligible applicants for the following position:

Vacancy No	Position Title	Location	Salary Band & Range	# of Positions
MECC 15/2024	Manager HR/ADMIN	Suva	Salary Band I (\$46,627.14 - \$50,512.74).	1
MECC 16/2024	Manager Finance	Suva	Salary Band I (\$46,627.14 - \$50,512.74).	1
MECC 17/2024	Accounts Officer	Suva	Salary Band F (\$24,261.72 - \$26,283.53).	1
MECC 18-19/2024	Environment Officer- EIA	Suva	Salary Band H (\$37,434.18- \$47,684.02).	2
MECC 20-21/2024	Environment Officer- WPC	Suva	Salary Band H (\$37,434.18- \$47,684.02).	1
MECC 22/2024	Environment Officer- North	Labasa	Salary Band H (\$37,434.18- \$47,684.02).	1
MECC 23-24/2024	Environment Officer- West WPC & EIA	Lautoka	Salary Band H (\$37,434.18- \$47,684.02).	2
MECC 25/2024	Senior Engineer	Suva	Salary Band H (\$37,434.18- \$44,564.50).	1
MECC 26/2024	Principal Environment Officer – RMU	Suva	Salary Band K (\$64,556.35 - \$82,232.50).	1
MECC 27/2024	Technical Officer – West	Lautoka	Salary Band F \$24,261.72 - \$28,883	1
MECC 28/2024	Assistant Inspector – ODS Project	Suva	Salary Band E \$20,506.50- \$24,412.50	1
MECC 29/2024	Climate Change Officer Mitigation I	Suva	Salary Band G \$32,038.10- \$34,7077.95	1

The appointment process for these positions will be in accordance with the Public Service Commission Open Merit Recruitment and Selection Guideline. For the job description, please contact to [Fiji Climate Change Portal \(FCCP\) and National Designated Authority \(NDA\) Portal](#). All applicants are encouraged to obtain this information to assist with your written application.

### **ELIGIBILITY**

All applicants for employment in the Ministry of Environment and Climate Change must be of good character, with a background that demonstrates their commitment to public service values contained in the Fijian Constitution. Applicants must also be Fijian Citizens, under the age of 60 years and with a clear police record. The applicant will be required to provide a medical certificate and police clearance prior to taking up duty.

**All applications to include recent Curriculum Vitae (CV) with copies of academic certificates and transcripts, at least two (2) referees with one being the current or recent supervisor and a covering letter of no more than three [3] pages clearly stating as how they are meeting the Knowledge, Experience, Skills, Abilities [KESA] for the position.**

### **SUBMISSION**

Applications must be submitted by **4 pm** on **30 August 2024**. Late Applications will not be considered.

Applicants are encouraged to submit their applications on any of the addresses given below;

**Application by Email:**  
**careers2023env@gmail.com**  
**Addressed to:**  
**The Permanent Secretary**  
**Ministry of Environment and Climate Change**  
**318 Bali Towers**  
**Toorak, Suva**

