



MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE

INVITATION FOR EXPRESSION OF INTEREST (EOI)

The Ministry of Environment and Climate Change ('Ministry') invites Expressions of Interest (EOI) from suitably qualified Consultant/Consultancy firm to develop a *National Climate Change Communications Strategy (NCCCS)* as required under Part 8 Section 33 of the Climate Change Act ("Act"); and develop a *NCCCS Implementation Plan*; and coordinate a *Divisional Tour* for the Ministry for the purpose of socialising the Act for community outreach programme to the Western, Northern and Central part of Fiji, including the maritime islands.

SCOPE OF WORK

The Consultant is expected to submit a work plan with timelines to achieve the expected objectives with appropriate methodology proposal that takes into consideration the specifications and expected output. The expected timeline is for a period of two and a half months (2.5) months from the date of signing of the contract agreement. A detail scope of work can be accessed from the EOI and Terms of Reference (TOR) from the Ministry of Environment and Climate Change Facebook platform.

CONDITIONS

- i. Postgraduate degree in a relevant field (e.g. Communications, Journalism, Media, Marketing, Climate Change, etc.). Masters qualification would be an advantage.
- ii. Minimum 3-5 years of professional work experience in communications, climate change communication, marketing, media, climate change policy, science communication, or related fields.
- iii. Experience in communications strategy, public communications and campaigning, and/or marketing.
- iv. Familiarity with Fiji's climate change, environment, development, legal and policy frameworks would be an advantage.
- v. Excellent writing, editing, graphic design, and multimedia skills.

APPLICATION SUBMISSION

The application must include Curriculum Vitae with full contact details of three referees, a cover letter summarising your experience and qualification for this consultancy (should not exceed 2 pages), accompanied with a proposal, a budget and work plan with timelines to undertake this work. Applications to be marked "***CONFIDENTIAL – Climate Change Communications Consultant***"; and submitted no later than February 9, 2026 at 4:00pm (Fiji Time) in a hardcopy to:

Permanent Secretary
Ministry of Environment and Climate Change
P.O Box 2109
Government Buildings, Suva
Attention: Director Climate Change, Ms. Senivasa Waqairamasi

Late submissions will not be accepted. Electronic copy can be forward to Director Climate Change, Ms. Senivasa Waqairamasi via email on senivasa.waqairamasi@environment.gov.fj. For further queries please contact on 9985743.